

## OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 22  
Bridge View Center, 102 Church St.

June 18, 2024  
5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member McAntire, Caviness, Bossou, Galloway, Hoffman and Mayor Johnson.

Caviness moved, seconded by Hoffman to approve consent agenda items: Mins. from Regular Mtg. No. 20 on June 4, 2024 as presented; Ack. and approve June 18, 2024 Claims List submitted by Finance; Ack. May 2024 financial stmt. submitted by Finance; Recommend appointment of Steven Propp to Ottumwa Water Works Brd. of Trustees, term to exp. 7/22/2026 due to a vacancy; Kayla McConnell to Zoning Brd. of Adj., term to exp. 12/12/27 due to a vacancy; re-appointment of Xavier Wilson to Ottumwa Water Works Brd. of Trustees, term to exp. 7/22/2030 and LeAnn Lemberger to Brd. of Library Trustees, term to exp. 7/1/2030; Order Accepting Ack/Settlement Agt. between City and Iowa 2011, LLC d/b/a U.S. Smoke Shop #1 (610 Church St.); Purchase of Combined Sewer Overflow samplers from Onsite for \$24,465 for WPCF; Res. No. 148-2024, approving Wapello County/City of Ottumwa Law Enforcement Center Maint. Budget for FY25; Cig. Permit Applications for: Ross Tobacco Shop, LLC (129 E. Second); Yesway #1012 (2508 N. Court), Yesway #1013 (534 Church), Yesway #1014 (502 W. Second), Yesway #1030 (1317 E. Mary), US Smoke Shop No. 2 (510 N. Hancock); Beer and/or liquor applications for: Morgan's Corner Bar & Grill, 436 W. Second; Morgan's Corner Bar & Grill, temp. OSA on 7/6/2024; Morgan's Corner Bar & Grill, temp. OSA on 7/25/2024; Hy-Vee Ottumwa – Area GOPiP, temp. OSA at Jimmy Jones Shelter 6/28-6/29/24; all applications pending final inspections. All ayes.

Caviness moved, seconded by Bossou to approve agenda as presented. All ayes.

City Admin. Rath reported amendment to 2021 IFC (sprinklers) will be presented at the next mtg. (July 2, 2024).

Mayor Johnson inquired if anyone from the audience wished to address an item on the agenda. There were none.

This was the time, place and date set for a public hearing on proposal to lease certain real property at Ottumwa/Wapello County landfill, locally known as 13277 165<sup>th</sup> Ave, to Vespene Energy, Inc. Comm. Dev. Dir. Simonson reported. No objections rec'd. Caviness moved, seconded by Hoffman to close public hearing. All ayes.

Caviness moved, seconded by Galloway that Res. No. 146-2024, approving and auth. execution of Landfill Gas License Agt. and Land Lease Agt. by and between Vespene Energy, Inc. and the City of Ottumwa for certain real property at Ottumwa/Wapello County landfill locally known as 13277 165<sup>th</sup> Ave. be passed and adopted. All ayes.

Caviness moved, seconded by McAntire to pass second consideration of Ord. No. 3226-2024, amending Municipal Code of the City of Ottumwa, by amending Sections 2-233 & 2-234 for the Purpose of Revising the City's Purchasing Policies and Procedures. All ayes.

Caviness moved, seconded by Hoffman to pass first consideration of Ord. No. 3227-2024, amending Sec. 20-4(g), Inspection Brd. of Review, of the Code of Ord. of the City of Ottumwa for the purpose of revising the terms for the Inspection Brd. of Review. All ayes.

Galloway moved, seconded by Hoffman to waive second and third considerations, pass and adopt Ord. No. 3227-2024. All ayes.

Caviness moved, seconded by Hoffman to pass first consideration of Ord. No. 3228-2024, amending Sec. 11-2, Brd. Membership, Term, of the Code of Ord. of the City of Ottumwa for the purpose of revising the terms for the Brd. of Cemetery Trustees. All ayes.

Hoffman moved, seconded by Galloway to waive second and third considerations, pass and adopt Ord. No. 3228-2024. All ayes.

Caviness moved, seconded by McAntire to pass first consideration of Ord. No. 3229-2024, amending Sec. 8-2, Airport Adv. Brd.; Powers and Duties, of the Code of Ord. of the City of Ottumwa for the purpose of revising the terms for Airport Adv. Brd Members. All ayes.

Galloway moved, seconded by Hoffman to waive second and third considerations, pass and adopt Ord. No. 3229-2024. All ayes.

Caviness moved, seconded by McAntire to pass first consideration of Ord. No. 3230-2024, amending various provisions of Article VI, Brds., Commissions and Committees, of the Code of Ord. of the City of Ottumwa for the purpose of revising the number and terms for City Brd. and Commission Members. All ayes.

Galloway moved, seconded by Bossou to waive second and third considerations, pass and adopt Ord. No. 3230-2024. All ayes.

Caviness moved, seconded by McAntire that Res. No. 139-2024, removing special assessments applied to Parcel No. 00741-641-0008-000, a Vacant Lot on S. Adella. on the following Res. Numbers: 1-2010, 13-2011, 252-2013, 291-2014, 286-2016, 267-2017, 284-2018, 266-2019, 260-2020, 209-2021, and 41-2023, totaling \$4,715 plus interest and admin. charges from 2010-2023, be passed and adopted. All ayes.

Caviness moved, seconded by Galloway that Res. No. 140-2024, approving Release of Mtg. and Promissory Note for 1436 Mowrey and auth. Mayor to sign, be passed and adopted. All ayes.

Hoffman moved, seconded by Bossou that Res. No. 141-2024, approving changes to Compensation Handbook, be passed and adopted. All ayes.

Caviness moved, seconded by Bossou that Res. No. 142-2024, approving distribution of Preliminary Official Stmt. for \$6,860,000 Gen. Obligation Capital Loan Notes, Series 2024, be passed and adopted. All ayes.

Caviness moved, seconded by Hoffman that Res. No. 143-2024, approving Agt. with GOPIP for Economic Dev. Services, be passed and adopted. All ayes.

Caviness moved, seconded by McAntire that Res. No. 144-2024, auth. Fourth Amendment to Amended and Substituted Lease between the City and National Railroad Passenger Corporation a/k/a AMTRAK, be passed and adopted. All ayes.

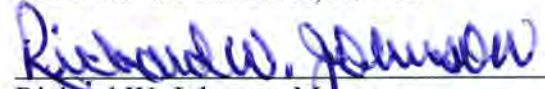
Caviness moved, seconded by Galloway that Res. No. 145-2024, approving Fireworks Display Agt. with J&M Displays, Inc. for RAGBRAI on July 25, 2024, be passed and adopted. Rath reported \$10,000 will come from City funds. All ayes.

Caviness moved, seconded by McAntire that Res. No. 147-2024, approving agt. with McMahan Assoc., Inc. for Professional Consulting Services, be passed and adopted. Rath reported, McMahan Assoc. utilizes a team of professional Public Safety & Municipal Mgmt. staff to work with current staff in Fire Dept. to provide admin. support while evaluating and making recommendations related to operating policies and procedures, equipment, training and compliance of the fire dept.; would be on-site 4-5 days per month and available via phone and email when not in Ottumwa; provide best practices to help move the dept. forward. Cost \$10-13,000 per month includes travel expenses; with est. 5-8 months as scope of plan. Numerous questions were asked and council requested further discussion on this item.

Caviness moved, seconded by McAntire to table Res. No. 147-2024 until a work session can be held to discuss further. All ayes.

There being no further business, Caviness moved, seconded by Hoffman that the mtg. adjourn. All ayes. Adjournment was at 6:49 P.M.

CITY OF OTTUMWA, IOWA

  
Richard W. Johnson, Mayor

ATTEST:

  
Christina Reinhard, CMC, City Clerk

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