## OTTUMWA CITY COUNCIL MINUTES

SPECIAL WORK SESSION NO. 2 Room 8B – Depot Conference Room January 14, 2025 5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member Hoffman, McAntire, Reid, Galloway and Mayor Johnson. Council Member Caviness was absent.

Galloway moved, seconded by Reid to approve agenda as presented. Motion carried 4-1. Absent: Caviness.

Mickey Shields, Dep. Dir., Iowa League of Cities presented. Roles/Responsibilities of Elected Officials and Key Staff. Municipal Rules & Responsibilities, Council Mtg. Basics, followed by Open Records Laws. Q&A followed. No legislative action occurred.

There being no further business, Galloway moved, seconded by McAntire that the mtg. adjourn. Motion carried 4-1. Absent: Caviness.

Adjournment was at 7:26 P.M.

ATTEST:

CITY OF OTTUMWA, IOWA

Richard W. Johnson, Mayor

Chustina Rankara

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